

**Calapooia Food Alliance Minutes**  
**May 13, 2009**

**PRESENT:** Tricia Thompson, Patty Linn, Marcia Rae, Kathleen Swayze, Margy Riggs, Steve Brenner, Cheryl Haworth, Dan Thompson and JD Cochran.

**MINUTES:** Margy read the minutes from the previous meeting. Patty moved to accept the Minutes as read. Kathleen made second. Motion approved.

**FINANCIALS:** Cheryl gave the balance of our checking account as \$7396.27 and presented a chart of our financial data with regards to income and expenses. The chart also presented two proposed budgets. There was some confusion around a donation of \$5000 in 2007. According to Margy's records, her family made a \$5000 donation in November of 2007 and another for the same amount in January of 2009. Cheryl pointed out that we may need to curb spending in order to accommodate contract fees. She also expects additional expenses from attorney fees this year. Kathleen agrees we need to be prudent but not panic. Wide ranging discussion around fund raiser, grants, etc. Marcia asked if other agencies have contributed to programs that they benefit from or are interested in raising funds with us. JD responded that Head Start has made contributions in the form of \$100, approved by their parent group, to provide supplies for their gardening program. There is also a deposit box on Kirk for returnable bottles. Proceeds are donated to the program. Senior Meals on Wheels contributes harvest labor. Sharing Hands has contributed to public relations and information distribution, computer time, data tracking, certification cards, volunteer work and some garden harvest.

**COMMUNITY GARDEN**

JD reported that purchases authorized are completed and the new signage is installed. Many thanks to Kathleen. Still waiting for the lawn mower (donation) from Betsy. Saturday, May 16<sup>th</sup> at 4PM is our Planting Party starting at 4PM.

Clean-up date coming.

May 14<sup>th</sup> is Head Start Family Night.

Planting May 27<sup>th</sup> thru May 1<sup>st</sup> 4-6PM. Demonstrations throughout.

JD explained Community Garden involvement in current Charter School Grant. Margy, Kathleen and Steve agreed we need to seek other funding.

We have starts here from ACS.

Jessica Patterson from the Ag/FFA program at Central Linn contacted JD and is interested in using the Community Garden for students needing 30-60 hrs of volunteer time.

Dwayne Reed has donated plant starts and asks produce to be donated.  
McFarland Cascade has donated bark mulch. Yeah!!!

Wide ranging discussion on fund raising and grants for the BCG.

Margy will send Thank you to George and McFarland Cascade. Marcia will figure out receipt? Discussion inconclusive on how to make/buy receipts.

## **FARMERS MARKET**

Marcia has a web page for sign up for set up and tear down for the Market. She feels that the Market is generally doing well and is off to a pretty good start. She is concerned by the lack of produce this early in the season and that there may be some licensing problems. She will do further research. OK.

Marcia had a call from Kerry Woodruff who runs a Hispanic Womens Group is interested in selling tamales at our Market. Widespread enthusiasm by all. Kerry already has some licensing.

There was a question of what happened with food shop and restaurant owners who were going to sell at Market. Local personalities not interested? No profit?

Marcia gave us figures of Market proceeds to vendors and to CFA.

Marcia wants to offer a 5%-10% discount to vendors willing to commit to entire season. They will also have choice of booth space. Board is OK by consensus. Marcia will proceed.

Marcia offered to pay for stage. Kathleen was a little uncomfortable with Marcia paying for stage out of her pocket. The Garden Club may pay for the stage so we will wait and see. Kathleen feels that Marcia already contributes big time and is still uncomfortable with Marcia's offer.

Please bring wood for Market.

Marcia, for branding purposes, wants to print Market and CFA literature in same font or style. She wants to brand the Market and Community Garden with the Tomato logo and same font. History of logo.....general discussion about branding the Market separate from the Community Garden. Marcia decided she would have an easier and better time just branding the Market with the Tomato logo. OK by Board consensus.

Marcia asked who wants to be on the Kirk's Ferry Planning site: Steve, Cheryl and Marcia volunteered.

Discussion about how to certify our Farmers for WIC. Marcia can offer class and certify vendors. Agreed that she will do that.

### **EDUCATION**

Patti Linn is in contact with OSU and will arrange to make copies of any publications. Charity will do printing and Patty will download. Steve asked if Patty was planning to do any classes. Patty said she could. Cheryl asked about soil testing. Enthusiasm and discussion of demonstration at Market. Download from OSU will cost \$15.

### **CFA BUSINESS**

Our **Spring Swing Fundraiser** is scheduled for June 6<sup>th</sup>. Kathleen showed us the fantastic poster done by Marcia's daughter, Nancy. Thank you, Nancy! Kathleen also described the activities, the firepit, the Band and plans for decorating. Patty asked if Nia had artwork in basement child care area. Kathleen replied that all arrangements were approved by Nia. OK. Board members will contribute finger food snacks for the Dance. Goals: Successful first dance. Work out bugs and connect with surrounding dance community. Cost of admission is \$12. It was thought that a great event at a low cost will create interest and generate more participation each subsequent event.

Goal is \$4000 all events.

Details of food discussed. Charity will be in charge of food.

Christmas lights are needed. OK

Kathleen asked for \$150 for the Band. They will get free food. Joanna Peterson will do child care for \$30. Paper items will be about \$30 and about \$30 for publicity and printing. Total for the event will be about \$600.

Clean up next day.

### **Ten Rivers/USDA Grant.**

Kathleen says the focus of the grant is connecting food and microbusiness to low income populations in rural areas. They connected with us regarding the certified Kitchen. We could apply for a one year grant for establishing a kitchen. Steve passed around a letter explaining our volunteer commitment and activities.

### **FARMERS MARKET PROMOTION GRANT**

Marcia advised that this grant has been filed and received and we are waiting to hear.....

**CFA Annual Meeting** will be held on July 8<sup>th</sup> at Bramble House at 6:30 PM. It is a potluck open to all. Elections will be held and results announced. Charity will organize potluck. We have another Board opening to fill. OK.

**Miscellaneous:** Steve announced the completion and submission of our application for tax status. Applause and thanks to Steve for all his persistent and tenacious efforts.

Steve and Marcia are working on an updated version of the CFA brochure.

Not everyone can attend the May 31<sup>st</sup> Board Retreat. Rescheduled for June 14<sup>th</sup> at 1PM at Margy's.

Next meeting June 10<sup>th</sup>, 7:30PM at Randy's. TRACK YOU VOLUNTEER HOURS!

Meeting adjourned.

**ADDITION TO MINUTES**

The following members are authorized to sign checks for the Calapooia Food Alliance.

Steve Brenner  
Cheryl Haworth  
Kathleen Swayze  
Tricia Thompson

Approval was received by email from the following Board Members:

Stephen Brenner  
Margy Riggs  
Cheryl Haworth  
Kathleen Swayze  
Charity Haworth  
Patty Linn  
Tricia Thompson