

Calapooia Food Alliance
December 2008 Board Minutes
December 10, 2008
7:30 p.m.

Present: Steve Brenner, J.D. Cochran, Cheryl Haworth, Marilyn Peterson, Marsha Rae, and Kathleen Swayzee.

Alison Stockland was also present. Allison lives locally and raises alpacas on 12 acres. She is interested in developing some of her land to use for sustainable agriculture although she does not have irrigation. Kathleen suggested rainwater collection as a topic for a Salon meeting.

No minutes were currently available from the last board meeting.

CFA business

Steve has sent emails to numerous 501(c)(3) organizations that are similar to CFA, asking to see their 1023 forms. J.D. referred him to the South Coast Community Garden Association in Coos Bay, Oregon. They are a nonprofit that files the 1023 form.

Steve sent a request to the IRS, asking for 1023 forms from about ten different organizations. This should cost five to ten dollars.

When we complete our CFA 1023 form, we will consider sending it to a lawyer for review. Kathleen suggested the possibility of using a retired corporate lawyer from Netarts who charges \$40.00 an hour.

J.D. stressed the need to apply for grants for the community gardens under the CFA's pending 501(c)(3) non-profit status.

The possibility of partnering with the Central Linn School District's charter school program to use the old fire hall upstairs space for a USDA certified kitchen remodel was discussed. Kathleen agreed to arrange a meeting with Don Andrews, Ed Curtis, CFA, and Scott McDowell. We need to inform the city of our interest by January 30.

The CFA by-laws must be approved by members. Steve did not get much response when he sent the by-laws out by email. He will send the by-laws out to the members again.

Steve recommended that all board members familiarize themselves with the Compliance Guide for 501(c)(3) Charities. This is available on the web as a PDF file.

Marsha agreed to do a mock-up of a new CFA brochure before the next board meeting. She will need the CFA logo.

Community Garden

Marsha and J.D had met to discuss the community garden newsletter. The possibility of a website or weekly email letter, rather than attempting a printed monthly letter was discussed.

Marsha will attempt to schedule Charlotte Anthony for a presentation of *Victory Gardens for All* for the February 24th Salon meeting.

The board approved sending J.D. Cochran to Oregon State University's Insights Into Gardening educational event. The fee is \$25.00.

J.D. sent the board a copy of the new community garden guidelines for the 2009 season. The board approved the guidelines with a contingency that any board member suggesting a change can do so, but suggestions must be made by January 1, 2009.

J.D. is looking at a grant to build a tool shed and covered public education center at the community gardens. She will go through the Central Linn School District in order to be eligible for the grant.

J.D. needs a key for the city storage in order to store the community garden rototiller.

Farmers Market

Cheryl will walk out the Kirk's Ferry Park site to determine lot placement for its use as the market site for the 2009 season.

The proposal for a paid market manager for the 2009 farmer's market was put on the agenda for the January board meeting.

The January board meeting was scheduled for Wednesday January 21 at Randy's Main Street Coffee at 7:30 p.m.

The meeting adjourned at 9:50.

Respectfully submitted,
Marilyn Peterson

