

Brownsville Co-op

Minutes July 26, 2006

Present: Heather Timmons, Anne Stein, Steve Brenner, Patty Linn, Becky Graber, Cheryl Haworth, Susan Richards, Marilyn Peterson, Jake Jacobsen, Donna DiPietro

Minutes: accepted as corrected

Co-op Legal Entity -Steve:

Officers for now: Chairman / Facilitator - Cheryl Haworth, Recording Sec'ry – Anne Stein, Treasurer/ Communicator – Steve Brenner.

☒ **Registered Oregon Corporation:** We are now registered with the state with a business name, **the Brownsville Co-operative, and** as a corporation, using a Farmer's Cooperative model. We have Articles of Incorporation. We have one year to get bylaws and structure together.

☒ **Federal EIN:** 87 – 077 – 6823

☒ **Bank Account:** will be opened after the meeting at Key Bank (**now complete** with Steve, Anne and Cheryl as initial signers). We will add more signers later. We need two on each check.

☒ **Book keeping and records:** Marlene Logan has volunteered, having done so for Central Linn Schools and CLASA. Anne told her that Crystal Beaver at Carlson Hardware, who is taking accounting, has said that she is willing to help (she can arrange "Independent Study credit.") Marlene will develop policies for money handling, deposits, etc.

☒ **Website:** **brownsvillecoop.com** is now functional. Information on our activities will be updated as we have information.

Membership: As of this meeting we have 17 people who have paid membership.

Committee Reports:

Buyer's Club Steve

Buyer's Club Subcommittee: Steve Brenner 466-3060, Donna Di Pietro 466-3045, Cheryl Haworth 466-3395, Becky Graber (541) 367-8538 and Jake Jacobsen 401-3990.

Steve is now receiving the weekly available produce report from Organically Grown in Eugene. the information is available on our website, under the Buyer's Club.

Once the checking is set up, we are free to begin.

We discussed ways to make ordering logistics easier. Becky suggested a CSA model might work for some people, where they could budget a set amount and the buyers would select the best choices for the money. Patty suggested designating a "unit" system, so that singles could buy a single share and larger families could buy *units* according to their need or enthusiasm.

The committee of will meet at Randy's for lunch at 1 p.m.

after the Farmer's Market to work out the details on how and when we can start making orders.

Farmer's Market Anne

Farmer's Market Subcommittee: Anne Stein 466-5081, Marilyn Peterson 466-3157, Jake Jacobsen 401-3990

Farmer's Markets will begin this Saturday, July 29th at Randy's and Pioneer Bookkeeping's Parking Lot or (when Randy is having musical events or if overflow capacity needed, the "hotel" lot across the street).

They will be every Saturday **open to the public from 9 a.m. to noon.**

We will be open for **Vendor sign in and set up at 7 a.m.**

-- Spaces are on a first come, first choice basis and no electricity or water is provided.

-- The deck behind the Community Booth may be used for storage **only** if it is covered by a tarp or something to protect it from dirt etc.

Steve Brenner will be in charge of **Vendor sign in.**

Marilyn Peterson will be in charge of **Vendor siting and advertizing**

Anne Stein will be in overall charge of the **Community Booth.**

Jake Jacobsen is in charge of getting the *things* necessary to run the Community Booth.

Cheryl Haworth has offered tables, chairs, a scale and cash boxes, Susan Richards – 1 canopy, bags and business name and pricing signs, Anne Stein – a shade canopy, bags and a tarp to protect the deck, Don Lyon – a canopy, Steve Brenner - scales

* **It is crucial that we all move our vehicles as quickly as we can after they are unloaded, to leave parking for ours and Randy's customers. There is plenty of parking at the Rec Center lot or on Park Street.**

There are two ways for vendors to participate:

1. **Self sufficient Vendors** who bring their own table & chair, shade etc. and handle their own sales. They can sell or provide almost anything legal they want and there is no cost to participate.

If we develop the happy problem later of having to use the "hotel" lot because of a too large crowd of vendors, we will give priority to vendors of produce, including flowers and herbs.

2. **Community Booth:** people who wish to sell produce, but who can't be there during the market, don't have everything needed for a self sufficient booth or simply wish to operate as part of a team can use the Community Booth. It will be sited in front of the deck. Vendors must check in with Steve, fill out the vendor form, describe who they are and how they grow their produce (conventional, organic, certified organic, pesticide free, etc), have their produce priced and let us know what to do with any produce not sold at noon. **They will be charged 15% of sales.** Vendors who cannot be at the market, need to have a liaison / representative who will bring their stuff and be responsible for representing them and it.

Community Gardens Cheryl

Community Gardens Subcommittee: Cheryl Haworth 466-3395, Carla Gerber 466-5082

The City has agreed to supply **water** to the gardens and has hooked up the water line around the rest

of the croquet court. Rick Lehman will supply finished **compost**. We had some discussion about whether to simply have it in a pile people have access to or whether this summer it could be dumped directly on the plots

The Gerbers still need to sign the **lease** to make it official. Cheryl met with the **City Parks committee** but as there was no quorum, they could take no action. Cheryl is thinking about joining to ease communications and functioning.

Communications: The Chamber (Natalie Wade, Susan Richards & Kathleen Swaze) are working on having another Community Bulletin Board on the Tavern's blank wall: ½ lockable and fully enclosed and ½ an exposed corkboard or something similar.

Building Progress: The deck is now stained so it can be used, if we're careful.

Next Meeting: Wed 10 a.m., August 16 at Randy's